



# Choice 401(k) Plan Investment Election Worksheet

**Please complete worksheet before going online or calling to allocate your funds.**

The PERSI Total Return Fund (TRF) is the default fund for the Choice 401(k) Plan. Your contributions are automatically invested in the TRF until you make a decision to invest your account differently. If you prefer to leave your account in the TRF, no action is required.

Changing your investment elections in the PERSI Choice 401(k) Plan is easy. When you receive your Personal Identification Number (PIN) from ACS HR Solutions, the plan recordkeeper, follow the instructions below. It is important to read the materials enclosed in the enrollment kit to help you make the choices that are right for you. Then complete Steps 1 through 4 of this worksheet.

**This is not an enrollment form.** To begin contributions, you must complete an RS801 - *Choice 401(k) Plan Deferral Election* form available from your Payroll Department or the PERSI website.

## Step 1 – Social Security Number

Have your Social Security number ready \_\_\_\_\_

## Step 2 – Personal Identification Number

Have your 6-digit Personal Identification Number (PIN) ready \_\_\_\_\_

## Step 3 – Investment Elections

Determine how you want your contributions allocated among the investment options in the Plan. All percentages must be in increments of 1% and your elections must total 100%. For more information on the funds, log on to:

[www.persi.idaho.gov/choice.htm](http://www.persi.idaho.gov/choice.htm)

or call toll-free 1-866-437-3774 between 7AM and 6PM Mountain Time to speak with a Customer Service Representative.

<b>Mellon Aggregate Bond Index Fund</b>	<b>Ticker Symbol:</b>	<b>N/A</b>	<b>%</b>
<b>Dodge and Cox Fixed Income Fund</b>	<b>Ticker Symbol:</b>	<b>DODIX</b>	<b>%</b>
<b>PERSI Short-Term Investment Portfolio</b>	<b>Ticker Symbol</b>	<b>N/A</b>	<b>%</b>
<b>Calvert SRI Sudan-Free Balanced Fund</b>	<b>Ticker Symbol:</b>	<b>CBAIX</b>	<b>%</b>
<b>PERSI Total Return Fund (default investment option*)</b>	<b>Ticker Symbol:</b>	<b>N/A</b>	<b>%</b>
<b>Mellon S&amp;P 500 Stock Index Fund</b>	<b>Ticker Symbol:</b>	<b>N/A</b>	<b>%</b>
<b>Vanguard Growth &amp; Income Fund</b>	<b>Ticker Symbol:</b>	<b>VGIAX</b>	<b>%</b>
<b>Mellon US Equity Market Strategy Index Fund</b>	<b>Ticker Symbol:</b>	<b>N/A</b>	<b>%</b>
<b>Mellon International Stock (EAFE) Index Fund</b>	<b>Ticker Symbol:</b>	<b>N/A</b>	<b>%</b>
<b>Brandes International Equity Fund</b>	<b>Ticker Symbol:</b>	<b>BIEX</b>	<b>%</b>
<b>Mellon Market Completion Stock Index Fund</b>	<b>Ticker Symbol:</b>	<b>N/A</b>	<b>%</b>
<b>T.Rowe Price Small Cap Stock Fund</b>	<b>Ticker Symbol:</b>	<b>OTCFX</b>	<b>%</b>
<b>Total Percentage</b>			<b>100%</b>

\*Your Choice 401(k) Plan contributions are automatically invested 100% in the PERSI Total Return Fund.

## Step 4 – Make the Changes

**Online:** Go to the PERSI Choice 401(k) Plan website at [www.persi.idaho.gov/choice.htm](http://www.persi.idaho.gov/choice.htm) and select **"My Choice Plan Account"**, login using your Social Security Number and PIN. Select **"Transactions"** on the left side of the screen and then **"Investment Election"** to change how your *future* contributions are invested and/or **"Fund Transfer"** to change how your *current* account balance is invested.

**Phone:** Call toll-free 1-866-437-3774 between 7AM and 6PM Mountain Time. Use your Social Security Number and PIN to access your account information, and then select the option to speak with a Customer Service Representative.

**Note:** Requests submitted before 4PM Eastern Time on a normal business day are processed at the at day's closing net asset value, requests submitted after that will be processed the next business day. Once all information is accepted, your elections will be confirmed and a confirmation will be mailed to your address on file within 3-5 business days.